

MINUTES

Meeting: TROWBRIDGE AREA BOARD
Place: The Cotswold Space - County Hall, Trowbridge BA14 8JN
Date: 14 May 2015
Start Time: 7.00 pm
Finish Time: 8.50 pm

Please direct any enquiries on these minutes to:

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Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Nick Blakemore, Cllr Ernie Clark, Cllr Dennis Drewett, Cllr John Knight, Cllr Stephen Oldrieve (Chairman), Cllr Helen Osborn, Cllr Jeff Osborn, Cllr Graham Payne and Cllr Horace Prickett

Wiltshire Council Officers

Sarah Holland (Community Youth Officer), Rachel Efemey (Community Area Manager), Harry Gavroche-Jones (Youth Work Apprentice), Bills Parks (Highways and Streetscene, North), Andrew Osborn (Head of Service for Adult Care Commissioning),

Town and Parish Councillors

Trowbridge Town Council – Bob Brice
Hilperton Parish Council
North Bradley Parish Council
Southwick Parish Council – Stephen Carey
West Ashton Parish Council

Partners

Wiltshire Police – Insp. Chammings,
Wiltshire Fire and Rescue Service
NHS Wiltshire – Jo Cullen (CCG), Dr C. Wright.
Trowbridge Community Area Future – Lindsay Millen, Colin Kay.

Total in attendance: 49

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
34	<p><u>Election of Chairman</u></p> <p>Decision:</p> <p>Cllr Steve Oldrieve was elected as Chairman of Trowbridge Area Board for 2015/16.</p> <p>Cllr Steve Oldrieve thanked Cllr Graham Payne for his work as Chairman during the last year.</p>
35	<p><u>Election of a Vice-Chairman</u></p> <p>Decision:</p> <p>Cllr Horace Prickett was elected as Vice-Chairman of Trowbridge Area Board for 2015/16.</p>
36	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman, Councillor Steve Oldrieve, welcomed everyone to the meeting of the Trowbridge Area Board.</p>
37	<p><u>Apologies</u></p> <p>Apologies were received from Trowbridge in Bloom.</p>
38	<p><u>Minutes</u></p> <p>Decision</p> <p>The minutes of the meeting held on 12 March 2015 were agreed a correct record and signed by the Chairman.</p>
39	<p><u>Declarations of Interest</u></p> <p>Cllr Dennis Drewett declared an interest as a member of the Trowbridge in Bloom Committee.</p> <p>Cllr John Knight declared an interest as a trustee of Help Counselling Services.</p>
40	<p><u>Chairman's Announcements</u></p> <ul style="list-style-type: none"> i. Climate Local Initiative ii. Universal Credit iii. HealthWatch Wiltshire Update iv. School Organisation Plan

	<p>v. 'hEdges Art Project'</p> <p>vi. Dr Toby Cookson GP Partner - Dr Cookson would attend the next meeting in principle. The Chairman read out the following letter the Board:</p> <p>"Since we last gave an update we have made considerable progress in moving forward the merger of Adcroft & Bradford Road Surgeries.</p> <p>Sale of the land has been agreed with NHS property. The Section 106 monies have been agreed with NHS England & my understanding is that they have been paid to Wiltshire Council. Final planning permission has been issued. The current tenants have agreed to vacate the field by the 1st September 2015.</p> <p>Negotiations continue between our developers & NHS England / District Valuer around matters fiscal.</p> <p>Our next step is to appoint a builder. We hope to start developing the site towards the end of 2015, with an built time of around 12 – 15 months"</p> <p>Dr Toby Cookson GP Partner Bradford Road Medical Centre</p> <p>vii. The 'Save the RUH Hopper Bus' petition would be taken to the Health and Wellbeing Board. The meeting was planned for Thursday 21 May at County Hall and Members encouraged attendance.</p>
41	<p><u>Election of Representatives to Outside Bodies</u></p> <p>Outside Bodies representatives for 2015/16:</p> <p>i. Trowbridge Community Area Future (TCAF) – Cllr John Knight</p> <p>ii. Collaborative Schools – No one elected at this time.</p> <p>iii. Local Youth Network (LYN) - Cllr Dennis Drewett</p> <p>Working Groups representatives for 2015/16:</p> <p>i. CATG – All Members would attend the CATG. Cllr Payne requested that this meeting be held in the evening. Members debated the merits of holding this meeting in the day or the evening. This issue with be taken away and discussed with officers.</p> <p>ii. LYN Management Group –Cllr Dennis Drewett</p> <p>iii. Trowbridge Shadow COB – Cllr John Knight</p>

Partner Updates

Updates from partners were received as follows:

i. **Wiltshire Police**

The Board noted the written update. Insp. Chammings was present to provide information on domestic burglaries and stated that one male had now been sentenced and a decrease in the number of incidents was expected. Insp. Chammings requested feedback from the Board to help him to add value to his reports. The Chairman encouraged feedback to be provided. Capacity issues were discussed in relation to public sector spending reviews. He stated that they were currently stretched due to maternity leave, although two new PCSOs had been recruited.

Street drinking and verbal abuse was raised as a cause of concern for the Board. Anti-social behaviour legislation was discussed as a possible solution and nine 48 hour dispersal orders had been issued to date.

ii. **Police and Crime Commissioner**

The Board had hoped for the Commissioner's attendance at the meeting and the Chairman would contact his team to arrange a future visit.

iii. **Wiltshire Fire and Rescue Service**

Concern was raised by Members that the Fire Service were not proposing a consultation session in Trowbridge. The Chairman would contact the Fire Service in regards to this issue.

iv. **Trowbridge Community Area Future (TCAF)**

The Board noted a written update. Lindsey Millen stated that funding had been gained from Trowbridge Town Council after losing it from Wiltshire Council. It was stated that direct engagement with community needs would continue and new objectives were being firmed up. The Board heard that TCAF's current remit was too broad with their current funding provisions. It was stated that 39 businesses had signed up to the 'safe places' scheme. TCAF would be helping Trowbridge in Bloom to progress.

v. **Town and Parish Councils**

a) Hilperton Parish Council – A briefing had been received on the Devizes road works and the Parish were grateful for the Town Council's time. The Town Council were also thanked for opposing the building on the Trowbridge side of the Hilperton Relief Road.

b) Trowbridge Town Council – A written update was circulated. A reception had been attended at the Mansion House for the Magna Carta baron town event. The Town Council had represented Trowbridge at the event.

	<p>vi. Local Youth Network Sarah Holland (Community Youth Officer) and Harry Jones (Apprentice Youth Worker) had been doing detached work and had met a group of skateboarders who wanted to see the renovation of the Trowbridge skate park. The LYN management group was discussed and there had been interest from young people. No grants had been received from the LYN to date and it was hoped that the skateboarders would bring forward such an application. Information was being requested from local schools to help with a needs assessment and a 'wish tree' had been used to see what young people wanted for Trowbridge. Members asked a question in regards to contacting 'Youth for Christ'.</p>
43	<p><u>Outside Body Updates</u></p> <p>Trowbridge Shadow COB – A second meeting with the consultants had taken place and a proposed site was deemed critical for the development of Trowbridge. The project's funding gap was discussed and it was expected that Trowbridge would be a difficult campus to develop. A variety of options were being considered and some had been already dismissed. The next meeting would take place in June 2015 and it was hoped that they would go to Cabinet once the financial package had been arranged. Concerns were raised about the financial viability and quality of the possible buildings.</p> <p>The Board discussed the budget of other campuses and the need to scale back in line with budget restrictions. It was stated that this facility was long overdue and had to be a quality development. The Community Youth Officer stated that a leisure centre was a priority for young people.</p>
44	<p><u>Funding</u></p> <p>The Area Board considered the following applications to the Community Area Grant Scheme.</p> <p>1.1 YMCA Green Shoots Nursery – Purchase of IT equipment for electronic assessments - £1,844 requested. Clarification was requested as to how it would help families whose first language was not English. Methods of improving parental involvement were discussed. Members asked how many children this project would involve and in response it was heard that a vast majority came from the Studley Green community.</p> <p>Decision: To approve £1,844 in funding to YMCA Green Shoots Nursery</p> <p>1.2 Friends of Southwick Country Park – Purchase of a New Notice Board - £900 requested. Tarmac scalplings in the car park were raised and the contractors would use the scalplings to improve access for walkers and disabled vehicles.</p>

	<p>Decision: To approve £900 in funding to Friends of Southwick Country Park</p> <p>1.3 Help Counselling Services – Moving costs phase 2 - £2,500 requested The group were returning for the second half of the grant, having previously received £2,500 for phase one. A question was asked as to their new location.</p> <p>Decision: To approve £2,500 in funding for Help Counselling Services</p> <p>1.4 Trowbridge in Bloom – Purchase of equipment for their re-launch - £744 requested. Cllr Helen Osborn endorsed the project. Clarification was provided in regards to their re-launch and what had happened to any assets from the first launch. Clarification was also sought as to the involvement of TTC. It was stated that TCAF provided administrative and project support.</p> <p>Decision: To approve £744 in funding for Trowbridge in Bloom</p> <p>1.5 Julian House Bike Workshop Trowbridge – Set up of new IT and Learning Centre - £4,900 requested. The impact and progress of the group was explained and over 500 bikes had been donated to date. Business was still being developed and did not break even but they were developing a good customer base. Police bicycles, being used in the Trowbridge Community Area, were being served at the workshop.</p> <p>Decision: To approve £4,900 in funding to the Julian House Bike Workshop Trowbridge</p> <p>1.6 West Wilts Esprit Gymnastics Club – Purchase of additional training equipment - £3,000 requested. This would be match-funded by the Club. Questions were asked if funding had been requested from other Boards. It was stated that £3,000 of £5,000 had been requested from Trowbridge Area Board as a core of their membership was from the Trowbridge community area.</p> <p>Decision: To approve £3,000 in funding to West Wilts Esprit Gymnastics Club</p>
45	<p><u>Local Health and Wellbeing Plans</u></p> <p>Jo Cullen (CCG) and Dr C. Wright presented an update on the rollout of integrated community teams. The update discussed the need for integration and a seamless service than was centred around the customer in their home. The need for the customer to only tell their story only once and to prevent reassessments was raised. It was stated that those with a number of ongoing health concerns would be suited to integrated care.</p>

	<p>Dr Wright discussed what was happening in Trowbridge and how care was being transformed for older people. Multi-disciplinary meetings between community teams were taking place to progress this work. Dr Wright discussed the role of an emergency response practitioner for home visits and an older person's nurse.</p>
46	<p><u>Services to the Elderly</u></p> <p>Andrew Osborn, Head of Service for Adult Care Commissioning, discussed the Care Act and provided an update on helping older people stay in their homes rather than being admitted to hospital. The changing work of the social care team when assessing people's needs was discussed. The 'Your Care, Your Wiltshire' website was highlighted. The Trowbridge Older Person's workshop would take place on Thursday 18 June 2015 at 15:00 at County Hall.</p> <p>It would be necessary to elect an older person's and carer's champion to ensure that people are being interacted with on a local level. Care Quality Commission reports were discussed in regards to domiciliary care. Members raised the need for more investment in professional carers. It was stated that there was a national shortage of care workers and a need to ensure their staff are paid above the living wage.</p> <p>Members discussed the need for a specific portfolio holder to focus on older people and carers. It was felt that this needed to be elevated above an area board level and that a wide range of services had been commissioned to support carers. The Chairman would take the comments made by Board forward.</p>
47	<p><u>Climate Local Initiative Report</u></p> <p>The Chairman drew attention to the written report that was provided to raise awareness and engage the Trowbridge community in how the council was tackling the energy challenge.</p>
48	<p><u>Housing Consultation Summary</u></p> <p>The Chairman read out a short note (attached to these minutes) on behalf of the Head of Service for Place Shaping (Wiltshire Council). The consultation related to an additional 649 houses in Trowbridge and had noted the significant concern of local people. The sale of land to developers and inaccuracies within the housing suggestions were discussed.</p> <p>The Head of Service for Place Shaping would attend a future Board meeting.</p>

49	<p><u>Visiting Portfolio Holder</u></p> <p>Councillor Horace Prickett talked about his responsibilities for passenger transport and provided an update on the disruption to rail services.</p> <p>An opportunity for questions was provided.</p> <p>Cllr Prickett stated that he is not responsible for services that are under contract, such as the RUH Hopper. There would be disruption to rail services in Trowbridge due to electronic cables being run through Box tunnel; the bats were not within the tunnel at this time. From 18 July 2015 through to the end of August 2015, it would not be possible to travel from Trowbridge to London via Bath – it would be necessary to go via Chippenham. The Trowbridge to Waterloo service would run to Westbury and terminate there. It would be possible to go from Westbury directly and then onto Waterloo. Leaflets were circulated which provided information in regards to train changes.</p>
50	<p><u>CATG Recommendations</u></p> <p>2.1 It was agreed to recommend to the Area Board to allocate £1,500 for a lighting column at Keates Close, Trowbridge on condition that Trowbridge Town Council match this with £1,500</p> <p>Decision: To approve the recommendation.</p> <p>2.2 It was agreed to recommend to the Area Board to allocate £1,000 for 2 x dropped kerbs at Green Lane, Trowbridge on condition that Trowbridge Town Council match this with £1,000</p> <p>Decision: To approve the recommendation.</p> <p>2.3 It was agreed to recommend to the Area Board to allocate £1,000 for Southwick Village Gateway improvements on condition that Southwick Parish Council match this with £1,000.</p> <p>Decision: To approve the recommendation.</p> <p>2.4 It was agreed to recommend to the Area Board to allocate £2,500 for 20mph zone implementation on College Road, Trowbridge on condition that both Trowbridge Town Council and Selwood Housing match this with £1,250 each.</p>

	<p>Decision: To approve the recommendation.</p> <p>2.5 It was agreed to recommend to the Area Board to allocate £1,500 for 20mph zone implementation on Church Lane, North Bradley on condition that North Bradley Parish Council match this with £1,500.</p> <p>Decision: To approve the recommendation.</p>
51	<p><u>Any Urgent Business</u></p> <p>The Health Fair planned for 18 June 2015 had been cancelled; however, the Older People's workshop would take place from 3PM – 5PM on the same day.</p>
52	<p><u>Close</u></p> <p>The next Area Board meeting is an extraordinary meeting relating to older people and would be held on. Thurs 18 June (3pm – 5pm) at County Hall.</p>

Wiltshire Housing Site Allocations Development Plan Document Update, April 2015

The Wiltshire Housing Site Allocations Plan will allocate new sites for housing to ensure the delivery of the Wiltshire Core Strategy housing requirement over the plan period to 2026 and that a 5 year land supply can be maintained across the plan period in accordance with Government policy. The Council has recently undertaken an early stage informal consultation seeking views on the emerging findings of the draft site assessment process. This included the methodology for site selection as well as potential options for housing sites, including sites at Trowbridge. In addition to Trowbridge, the Plan is considering the allocation of sites at Salisbury, the Market Towns, Local Service Centres and Large Villages as identified in the Wiltshire Core Strategy. The consultation closed on 31 March 2015. Further information is available via

<http://www.wiltshire.gov.uk/planninganddevelopment/planningpolicy/wiltshsgsiteallocationsplan.htm>

In total around 530 organisations and individuals responded, resulting in 570 comments. The main locations that received comments were Trowbridge (160 comments) and Salisbury (170 comments) on site specific areas, and 240 other comments on the methodology and other sites within Wiltshire. All comments can be viewed on the consultation portal -

http://consult.wiltshire.gov.uk/portal/spatial_planning/sites_dpd/informal_consultation_on_initial_site_options

The majority of respondents who commented on sites in Trowbridge, raised concern about the loss of the Hilperton Gap.

Work is now being carried out to assess the consultation responses and develop the technical work prior to a full public consultation on the draft Wiltshire Housing Site Allocations DPD, which is scheduled for summer 2015

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